

TRAINING PROGRAM OF INSTRUCTION (TPI)
FOR
DINFOS-CCLC
Combat Camera Leadership Course



Approved by:

Commandant Defense Information School
Supersedes TPI Dated: May 2005



COMBAT CAMERA LEADERSHIP COURSE
TRAINING PROGRAM OF INSTRUCTION

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DEPARTMENT OF DEFENSE

Defense Information School

6500 Mapes Road
Fort George G. Meade, MD 20755-5620

12-Aug-08

MEMORANDUM OF CHANGE TO DINFOS COURSE TRAINING PROGRAM OF INSTRUCTION (TPI)

SUBJECT: Change to DINFOS Combat Camera Leadership Course (CCLC) Training Program of Instruction as follows:

CHANGE FROM:

US Army: 25Z on assignment to or at 55th Combat Camera or 982nd Sig. Co. with waiver E-6, 25V, 25M, 25R in a leadership position Secret clearance.

CHANGE TO:

US Army: Enlisted: 25Z on assignment to or at 55th Combat Camera or 982nd Sig. Co with waiver E-6, 25V, 25M, 25R in a leadership position

US Army Officer: O1-O4 on assignment to or at 55th Signal Company (Combat Camera) or 982nd Signal Company [Combat Camera (Airborne)] Secret clearance.

International students are not eligible to attend this course.

POC for this action is: DINFOS Course Development Department, 301-677-3246,
dinfosdotcddleadership1@dinfos.osd.mil

Darline Glaus, DODC
Head Course Development Department

TRAINING PROGRAM OF INSTRUCTION

Preface

TRAINING PROGRAM OF INSTRUCTION FILE NUMBER (TPFN): DINFOS-CCLC

TITLE: Combat Camera Leadership Course

TRAINING LOCATION: Defense Information School, Fort George G. Meade, Maryland

SPECIALTY AWARDED: This is not a specialty-awarding course.

PURPOSE: Trains selected officers and senior noncommissioned officers in the principles, techniques and skills required to perform the duties and functions of a combat camera officer and combat camera noncommissioned officer in charge.

COURSE DESCRIPTION: The CCLC focuses on identifying the mission and functions of COMCAM including the development of operational support plans, budgets, equipment/systems maintenance plans, policy and procedures, marketing plans, imagery management plans, and training plans. It also includes in-depth theoretical and working knowledge of how COMCAM functions within the Department of Defense.

PREREQUISITES:

USMC:

Officers: 4602 WO/CWO/LDO (combat camera officers).
Enlisted: 4691 E-7 and above (combat camera chiefs).
Secret clearance

USAF:

Officers: 0-1 thru 0-3 (PA officers)
Enlisted: E-7 and above AFIS 3V0XX, 3NOX1, 3N0X2
Secret clearance

US Army:

25Z on assignment to or at 55th Combat Camera or 982nd Sig Co
with waiver E-6, 25V, 25M, 25R in a leadership position
Secret clearance

US Navy:

Officers: 0-1 thru 0-3 (USN 6470LDO)
Enlisted: E-7 and above (MC rate)
Secret clearance

SECURITY CLEARANCE: Secret

CLASS SIZE:

MAXIMUM	12	
MINIMUM	1	
ANNUAL COURSE CAP	72	
COURSE LENGTH:		10 Training Days
ACADEMIC HOURS:	75 Hrs	
ADMINISTRATIVE HOURS:	5 Hrs	
TOTAL COURSE HOURS:	80 Hrs	
INSTRUCTOR CONTACT HOURS:		113.5 Hrs
TYPE/METHOD OF INSTRUCTION:		
Lecture (L)		31.5Hrs
Performance Exercise (PE)		28.5Hrs
Guest Lecture (GL)	5	Hrs
Conference Lecture (CL)	4	Hrs
Demonstration (D)	5	Hrs
Examination		
Written Examination (EW)	1	Hrs
Administration (AD)	5	Hrs

TRAINING START DATE: 4 June 2007

ENVIRONMENTAL IMPACT: None. DoD policy was followed to assess the environmental impact.

MANPOWER: The Interservice Training Review Organization (ITRO) formula was used to determine the number of instructors required.

EQUIPMENT AND FACILITIES: The Course Design Resource Estimate (CDRE) contains this information.

TRAINING DEVELOPMENT PROPONENT: Defense Information School, Directorate of Training, (DINFOS/DOT): 301-677-4420

FUNCTIONAL AREA 1

COMBAT CAMERA UNIT OPERATIONS

TPFN: DINFOS CCLC-001

TERMINAL TRAINING OUTCOME: The instruction and training throughout this functional area provides the student with a basic foundation required to perform the management duties of a combat camera leader in an operational combat camera unit. Upon completion of this functional area, the student will understand and be able to identify the primary principles of and develop plans for combat camera manpower management, collateral equipment, and equipment life cycle; coordinate COMCAM issues; manage visual information; and develop operational policy and procedures.

TPFN HOURS AND TYPES:

31.5 lecture	(L)
4 conference lecture	(CL)
5 guest lecture	(GL)
28.5 performance exercise	(PE)
1 written exam	(EW)
5 demonstration	(D)

TPFN TOTAL HOURS: 75

FUNCTIONAL AREA 1

TPFN: DINFOS-CCLC-001-001

UNIT TITLE: Combat Camera Orientation

UNIT INTERMEDIATE TRAINING OBJECTIVE (ITO): Using the references given, the student will explain COMCAM history and the various roles of supporting agencies, and define COMCAM policy and doctrine. At the conclusion of this functional area the student must pass a written examination with a minimum score of 70%.

INSTRUCTIONAL TYPE AND HOURS: 4 L

TOTAL INSTRUCTIONAL HOURS: 4

TASK (S):

- 001- Discuss history of COMCAM from each service respectively
(how did COMCAM evolve to its present state)
- 002- Explain various roles the COCOM/Unified Command,
JS DDGO J3, JCCC, DVI, JCC program manager, COCOM
COMCAM planner, and service specific overview
- 003- Define Joint and Service COMCAM policy and doctrine

INSTRUCTOR/STUDENT RATIO: 1:12

SAFETY FACTORS: none

REFERENCES: MCWP 3-33.7-Combat Camera in Expeditionary Operations, MCRP 3-0A- Unit Training Management, MCRP 3-0B- How to Conduct Training, Joint Vision 2020, Marine Corps Strategy 21, Expeditionary Maneuver Warfare, Making Marines, SECNAVINST 5216.5D w/ Ch 1- DON Correspondence Manual, MCO 3900.15- Marine Corps CDP, MCO 5215.1H- MC Directives, MCO 3104.1- Marine Corps VI Support, MCO 1510.54C- Individual Training Standards COMCAM, MCO 5311.1C- Total Force Structure Process, Informal Guide to Writing Doctrinal Publication, DODI 5040.6- Life-cycle Management of DOD Visual Information, DODI 5040.7- Visual Information (VI) Production Procedures, DODD 5040.5- Alteration of Official DoD Imagery, DODD 5230.9-Clearance of DoD Information For Public Release, DoD Manual 5040.6- M-1-Decision Logic Table Instructions for Recording and Handling Visual Information Material, How to Write a Grant Proposal, Getting it Printed, Public Relations Writing & Media Techniques, A Writer's Reference: 2003 MLA Update, On Writing Well, Technical Communication, 7th Edition

FUNCTIONAL AREA 1

TPFN: DINFOS-CCLC-001-002

UNIT TITLE: Combat Camera Deployment Preparedness

UNIT INTERMEDIATE TRAINING OBJECTIVE (ITO): Using the references given, the student will develop a unit training plan, develop a COMCAM maintenance/repair plan, review emerging technology, and complete operational administrative requirements. The students' ability to complete these tasks and prepare their unit for deployment will be measured during the performance exercise.

INSTRUCTIONAL TYPE AND HOURS: 3L, 3CL, 1GL, 5D, 14PE

TOTAL INSTRUCTIONAL HOURS: 26

TASK (S):

- 001- Develop COMCAM unit training plan to support unit METL
- 002- Complete operational administrative requirements scenario
- 003- Develop and maintain a COMCAM equipment/systems maintenance and repair program
- 004- Review emerging technology in the areas of equipment, technology, and standards

INSTRUCTOR/STUDENT RATIO: 1:12 (L, GL, CL,) 1:6 (PE, D)

SAFETY FACTORS: none

REFERENCES: MCO P7100.8K- Field Budget Guidance Manual, MCO 4400_163- DOD Supply Mgt Ref Book, MCO P4400_160B- FSMAO, MCO P4400_151- Consumer Level Supply Policy Manual, MCO P4790_1B w/ Ch 1 & 2- MIMMS, MCO P4790_2C w/ Ch 1- MIMMS Field Procedures Manual, SL-3-10892A- Marine Corps Stock List, Imagery System, Video, Combat, SL-3-10898A- Marine Corps Stock List, Imagery System, Still, Combat, SL-3-10902A- Marine Corps Stock List, Production System, Tactical Imagery, How to Write a Grant Proposal, On Writing Well, Technical Communication, 7th Edition, A Writer's Reference: 2003 MLA Update

FUNCTIONAL AREA 1

TPFN: DINFOS-CCLC-001-003

UNIT TITLE: Combat Camera Field Operations

UNIT INTERMEDIATE TRAINING OBJECTIVE (ITO): Using the references given, the student will identify key elements for development of COMCAM policy and SOPs, develop a support plan, develop an imagery management plan, develop defense messaging system message traffic, prioritize target identification, and apply the decision logic table. The student's ability to complete these tasks and lead their unit in a field operation will be measured during the performance exercise.

INSTRUCTIONAL TYPE AND HOURS: 18.5L, 1CL, 4GL, 8.5PE

TOTAL INSTRUCTIONAL HOURS: 32

TASK (S):

- 001- Identify key elements for development of COMCAM local policy (unit and joint operational area) and standard operating procedures
- 002- Develop a COMCAM operational/contingency support plan
- 003- Develop a COMCAM imagery management plan
- 004- Develop DMS message traffic in support of COMCAM requirements
- 005- Prioritize target identification in support of commander's intent
- 006- Apply the decision logic table to specific scenarios

INSTRUCTOR/STUDENT RATIO: 1:12 (L, CL, GL) 1:6 (PE)

SAFETY FACTORS: none

REFERENCES: MCWP 3-33.7- Combat Camera in Expeditionary Operations, MCWP 5-1- Marine Corps Planning, Expeditionary Maneuver Warfare, MCO 3104.1- Marine Corps VI Support, DMS Users Guide, The Team Handbook, 3rd Edition, The Leader's Handbook, A Writer's Reference: 2003 MLA Update, On Writing Well, Technical Communication, 7th Edition, AFI 33-119-Air Force messaging

FUNCTIONAL AREA 1

TPFN: DINFOS-CCLC-001-002

UNIT TITLE: Combat Camera Reporting

UNIT INTERMEDIATE TRAINING OBJECTIVE (ITO): Using the references given, the student will prepare SITREP reporting requirements, create an after action report, and submit lessons learned. The student's ability to complete these tasks and complete post deployment requirements will be measured during the performance exercise.

INSTRUCTIONAL TYPE AND HOURS: 6L, 6PE, 1EW

TOTAL INSTRUCTIONAL HOURS: 13

TASK (S):

- 001-Prepare SITREP reporting requirements
- 002-Create a service - specific after action report
- 003-Submit COMCAM lessons learned to appropriate agencies
- 004-Functional area written exam and critique

INSTRUCTOR/STUDENT RATIO: 1:12 (L, EW) 1:6 (PE)

SAFETY FACTORS: none

REFERENCES: Joint Vision 2020, Marine Corps Strategy 21, CJCSI 3205.01A- Joint Combat Camera, DODD 5160.4- Joint Combat Camera (COMCAM) Program, MCWP 3-33.7- Combat Camera in Expeditionary Operations, MCRP 3-33.7A- MTTP for Joint COMCAM Operations, MCO 3104.1- Marine Corps VI Support, AFI 33-119-Air Force messaging, AFI 10-204-Readiness exercises and after action reporting program, CJCS13150_25-Joint lessons learned program

FUNCTIONAL AREA 2
Course Administration

TPFN: DINFOS-CCLC-002

UNIT TITLE: Course Administration

TPFN HOURS AND TYPE: 5 AD

TPFN TOTAL HOURS: 5

PREREQUISITE TPFN: None

TASK(S):

- 001 In processing
- 002 End-of-course critique
- 003 Out-processing

SUMMARY OF ACTIVITIES: Self-explanatory

REFERENCES: DINFOS Policy and Procedures Manual

INSTRUCTOR/STUDENT RATIO: N/A

SAFETY FACTORS: N/A